

**Lake Land College
Board of Trustees
District No. 517**



Special Meeting - Board Retreat
Board and Administration Center, Room 011
Mattoon, IL
May 17, 2023

Minutes

Call to Order.

Chair Cadwell called the May 17, 2023, special meeting of the Lake Land College Board of Trustees to order at 1:00 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; Ms. Denise Walk; Mr. Thomas Wright, Vice-Chair, and Student Trustee Ms. Jacqueline Schertz.

Trustees Absent: None.

Others Participating via Telephonic or Electronic Means: None.

Others Present: Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Dr. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; Mr. Jim Reed, ICCTA Executive Director, and members of the staff.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Action Items.

Approval of Bus Purchases for Athletics.

Trustees heard a recommendation from Mr. Greg Nuxoll, Vice President for Business Services, to purchase five 2024 Ford E-450 Starcraft Allstar 14 passenger commercial buses at a cost of \$115,000 a bus for a total purchase price of \$575,000 from Southern Bus & Mobility of Breese, IL. Mr. Nuxoll said a bid was not necessary since Southern Bus & Mobility is a state approved vendor via Central Management Services. He highlighted the benefits for the College to transition from leasing five buses to owning the buses instead. He noted how the cost for leasing the buses will double in the next year if we continue to lease, and he highlighted the cost comparison over time to purchase the buses versus leasing. He said that if the Board approves these purchases then he will work with Mr. Bill Jackson, Athletics Director, to develop a bus maintenance and rotation plan.

Trustee Reynolds moved and Trustee Walk seconded to approve as presented the purchase of five 2024 Ford E-450 Starcraft Allstar 14 passenger commercial buses at a cost of \$115,000 a bus for a total purchase price of \$575,000 from Southern Bus & Mobility of Breese, IL

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: None.

Motion carried.

Approval of Contract for Virtual Mental Health Services with TimelyCare.

Trustees heard a request from Dr. Valerie Lynch, Vice President for Student Services, that the Board approve a proposed one-year contract with Timely Telehealth, LLC for virtual mental health services via their platform TimelyCare. Trustees reviewed the proposed agreement which details the total cost of \$77,600, including \$10,000 as a one-time setup fee and an additional subscription cost of \$66,600 for one year. She said the College still has state funding as part of the Mental Health Early Action on Campus (MHEAC) Act. Dr. Lynch highlighted the various reasons for the administration's recommendation to switch from utilizing the service of BetterMynd to Timely Telehealth.

Trustees Reynolds and Trustee Cadwell requested the administration provide data sometime next year regarding the use of this service by students. Trustee Reynolds also suggested the College seek more ways to market to students the availability of this service such as continually including information about the program in the Navigator News publication. Dr. Lynch noted how the back of student ID cards has information for how to access mental health services.

Trustee Reynolds moved and Trustee Wright seconded to approve as presented a one-year contract for virtual mental health services with Timely Telehealth, LLC, at a total cost of \$77,600, via their TimelyCare platform.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: None.

Motion carried.

Non-action Items:

Discussion: Effective Board Governance.

Mr. Jim Reed, ICCTA Executive Director, facilitated discussions on effective board governance and he highlighted results of a survey he had asked all Trustees to recently complete. Trustees reviewed details of the survey results. Mr. Reed highlighted the Board's strengths as revealed in the survey including board organization and behavior, strategic direction, Board-CEO relations, College operations, and monitoring institutional performance. He also facilitated discussions for ways to enhance the following:

- Strategies for seeking input from diverse interests. Idea discussed: ask the Director of International Studies to present to the Board on an annual basis; Trustees seek local meetings to attend such as K-12 school board meetings; conduct outreach to Dual Credit students; invite high school recruiters to attend a Board meeting to discuss their challenges; and invite various public leaders to attend Board meetings such as Chamber leaders and hospital leaders.
- Board members increase their attendance at various College events. Idea discussed to implement: begin reviewing the College's online calendar as part of the monthly non-action item of "Calendar of Events."
- Board members advocate for College interests to local, state and national government. Ms. Jean Anne Highland, Chief of Staff, highlighted how the College's strategy has been to share various duties among Trustees such as appointing a primary and secondary Trustee to serve as the ICCTA/ACCT liaison, Foundation liaison, etc.
- New Board members receive an orientation to the College and to the Board. Ms. Highland shared with Trustees all of the current orientation materials provided to new Trustees and Student Trustees and asked for feedback for any improvements.
- All Board members are encouraged to engage in ongoing learning. Trustees discussed the learning opportunities provided by ICCTA, ACCT and the weekly emails provided by Dr. Bullock with informative articles of interest.

[The Board took a break from 2:15 p.m. to 2:25 p.m.]

Discussion: Effingham Regional Career Academy.

Trustees heard a presentation from Dr. Bullock on progress that has been made in launching the Effingham Regional Career Academy. Dr. Bullock explained the Explore ERCA course that is currently available to high school junior and senior students, with 14 participating high schools via intergovernmental agreements. He highlighted a draft of the additional curriculum

that will be available to high school juniors and seniors, hopefully by the fall of 2024. He said that the ERCA programs will be housed in the newly acquired Patterson Technology Center in Effingham, which the College will name the Lake Land College Effingham Technology Center. Dr. Bullock highlighted the high school offerings structure in five educational areas of Agriculture, Health Care, Information Technology, Manufacturing and Transportation including:

- High School ISBE courses,
- Discipline exploratory course,
- High school dual credit courses,
- Full certification opportunities, and
- Youth apprenticeship opportunities.

Dr. Bullock said that the Effingham Regional Career Foundation has recently received 501c3 status as a non-profit entity and it has its own governing Board. The College is a partner in the initiative by providing a facility to house the Regional Career Academy and through providing dual credit and other educational opportunities in the five program areas. He highlighted how ERCA has the vision to provide cradle to career educational opportunities and will include offering incumbent worker training, high school course offerings, cooperative program space, virtual skills training lab, a maker's space and a youth STEM museum. He said this model will be presented to the ERCA Board for approval later this month. Dr. Bullock also asked Trustees to consider in the future ways the Board might support waiving high school dual credit fees for ERCA courses until the ERCA endowment fund can be built up over time to provide this support to students. He highlighted how the shared cost to students for dual credit fees can be a significant barrier for many area high school students given the amount of poverty in our region.

Adjournment.

Trustee Curtis moved and Trustee Wright seconded to adjourn the special meeting of the Lake Land College Board of Trustees at 3:26 p.m.

Motion carried by unanimous voice vote approval.

Approved by:

/s/Gary Cadwell
Board Chair

/s/Dave Storm
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/